

**CASPER LEGION BASEBALL CLUB, INC.**  
**P.O. BOX 3554**  
**CASPER, WY 82602-3554**

Amended December 6, 2012

**BY-LAWS**

**ARTICLE I**

- Section 1.** The Club existing under these By-Laws is to be known as the "Casper Baseball Club".
- Section 2.** The purposes of this corporation are as set forth in the ARTICLES OF INCORPORATION.
- Section 3.** The number of teams participating in the program shall be determined by the Board of Directors.

**ARTICLE II**

- Section 1.** The government and management of the Club is entrusted to Board of Directors of not less than five (5) nor more than ten (12) members, of which no more than four (5) members may be parents of current players, plus all honorary members, to be known as the "Board of Directors."
- Section 2.** Members of the Board of Directors shall be elected to the Board by existing Board members. Members of the Board of Directors will serve three (3) years with a minimum of three (3) members being elected each year. Members of the Board may terminate their membership by written notification. Two (2) members of the Board of Directors shall be members of The George W. Vroman Post No. 2 of The American Legion (hereinafter "Post No. 2"). Post No. 2 shall submit at least two (2) names to the Board of Directors for consideration. If the Board of Directors rejects a proposed member, Post No. 2 will be required to nominate a replacement member. The representatives of Post No. 2 shall be required to work on the Casper Baseball Club Board and to fulfill their duties on the Board of Directors just as other Board members are required to do.
- Section 3.** A President, Vice President, Secretary and Treasurer shall be elected for a one-year period. Elections shall be held at the first Board meeting in September, and elected officials shall take office immediately after said election. The office of Secretary and Treasurer may be combined at the discretion of the Board of Directors. All elections of officers shall be by either voice vote or ballot and the candidate receiving the highest number of votes shall be elected to their respective offices.

**Section 4.** All vacancies existing in the elected offices of the Board from any cause, other than the expiration of the term, shall be filled by appointment by the President of the Board with the approval of the Board of Directors, and a person so appointed shall hold office for the unexpired term of the officer succeeded. A vacancy shall exist when a Board member or an elected officer is absent for a continuous period considered detrimental to the interest of the program as determined by the Board of Directors.

**Section 5.** Coaches of the Casper Baseball Club shall NOT be members of the Board of Directors.

**Section 6.** The Board of Directors may appoint Advisory Board Members to the Board of Directors, not to exceed five (5) members, who shall include representatives of the American Legion, Post 2, Casper, Wyoming, Parent Booster Group and Head Coach. Advisory Board Members shall have no vote in matters of the Club, but shall provide expertise in various interests of the Corporation.

**Section 7.** The Board of Directors shall name a liason to Post No. 2 who will report regarding the Casper Baseball Club's activities.

### **ARTICLE III - DUTIES OF OFFICERS**

**Section 1.** Duties of the President. It shall be the duties of the President to preside at all meetings of the Club; to have general supervision over the business and affairs of the Club. The President shall approve all orders directing the disbursements of funds and shall make an annual report covering the business of the Club for the year, and recommendations for the ensuing year, which shall be read at the first meeting following the baseball season. The President shall perform any other duties as necessary for the good of the Club.

**Section 2.** Duties of the Vice President. The Vice President shall preside at all meetings of the Board in the absence of the President or at his request, and shall act with the president in promoting the welfare of the Club. In case of a vacancy in the office of the President, from any cause, the Vice President shall succeed to the office.

**Section 3.** Duties of the Secretary. The Secretary shall keep an accurate record of all proceedings of the Club, shall make a written disbursement of the minutes to all members of the Board of Directors for approval at a subsequent meeting, and shall attend to all correspondence of the Club and perform such other duties as may be assigned by the President.

**Section 4.** Duties of the Treasurer. The Treasurer shall have custody of, and be responsible for, all monies and securities of the Club, shall keep full and accurate records of amounts of the monies belonging to the Club and make expenditures within the limits of any appropriations allocated by the Board of Directors to the various

committees for performance of their specific functions and shall keep the monies of the Club deposited as directed by the Board of Directors.

#### ARTICLE IV - APPOINTMENTS

**Section 1.** The President shall appoint the following committees: Sponsorship and Fund Raising Activities, Tournaments, Advertising, Public Relations, Field Maintenance, Scorekeeping, Game Announcing, Umpires, Transportation, Coaching Selection, and any other *ad hoc* committee as determined by the Board of Directors. Active participation by members of the Parents' Booster Group shall be encouraged and expected.

Board

**Section 2.** The Sponsorship and Fund Raising Activities Committee will be charged with organizing the efforts of soliciting and obtaining sponsors and recommending to the Board of Directors the means of raising funds. The committee chairperson will maintain accurate records of individuals and provide the Board of Directors with ongoing reports. Any fundraising must be approved in advance by the Board of Directors.

Booster

**Section 3.** The Tournament Committee shall plan and organize any tournaments played in Casper. Details such as transportation, housing, scheduling, feeding, practice times and locations shall be coordinated by the committee.

**Section 4.** The Advertising Committee shall be charged with coordinating all aspects of advertising throughout the baseball season.

**Section 5.** The Public Relations Committee shall be charged with coordinating all public relations utilizing newspapers, radio and the TV media. All releases pertaining to the policy and personnel will be approved by the President prior to the release.

**Section 6.** The Field Maintenance Committee shall provide and direct field maintenance during the baseball season. Field maintenance shall include preparing the field prior to ball games, lining and maintaining the field during games, and maintaining and repairing the field after games.

**Section 7.** The Scorekeeping and Announcing Committees shall be charged with keeping score and announcing home games. The committee chairperson shall schedule an official scorekeeper and game announcer, if needed, at all home games. Committee members shall be charged with reporting the official statistics to the media when necessary, and reporting the results of games to the American Legion.

**Section 8.** The Umpire Committee chairperson shall coordinate the training, scheduling and conduct of all umpires participating in the Casper Legion Baseball program. Salaries for umpires shall be approved by the Board of Directors.

**Section 9.** The Transportation Committee shall be responsible for maintaining, fueling and scheduling the Club bus and its drivers for any out-of-town games.

**Section 10.** The Coaching Selection Committee shall be composed of two (2) members of the Board of Directors, two (2) community members and one (1) member of Post No. 2. The members of the Board of Directors and the Post No. 2 member shall agree to community members who will serve on the Coaching Selection Committee. The Board of Directors and the Executive Committee of Post No. 2 shall both ratify coaching selections. If the coaching selection is not ratified, the Coaching Selection Committee will select another candidate.

#### **ARTICLE V - MEETINGS**

**Section 1.** The regular meetings of the Club shall be held monthly at a date, time, and location to be determined by the President. Business may be transacted as may properly be brought up for action.

**Section 2.** The President or a majority of the Board shall have power to call a special meeting of the Club at any time.

**Section 3.** A quorum shall consist of at least 51% of the Board of Directors.

#### **ARTICLE VI - BASEBALL TEAM**

**Section 1.** The Head Coach of the Casper Baseball Club shall be selected/renewed each year following the baseball season, but no later than the October meeting of the Board of Directors. The Head Coach may select his assistants subject to the approval of the Board of Directors. The Head Coach, or any of his assistants, may be relieved of their duties at any time by a majority of the Board of Directors.

**Section 2.** The Head Coach shall have full charge of the baseball team on the playing field during games and practice. On road trips, it shall be the combined responsibility of the Head Coach and staff to see to the safety and conduct of the ball team.

**Section 3.** It shall be the responsibility of the Head Coach and his assistants to see that all uniforms, jackets and equipment are turned in to the President at the end of the season. A uniform deposit will be established by the Board of Directors at the start of the season.

**Section 4.** All players participating in Club baseball are expected to show good sportsmanship at all times. They must be neat in appearance and their conduct must be above reproach at all times. The use or possession of any alcoholic beverage, tobacco products, or narcotics by any player during the baseball season can subject said player to immediate suspension from Club baseball by the Disciplinary Committee upon recommendation from Head Coach. All players are expected to adhere to these By-Laws set forth by the Board of Directors and such

other rules and regulations as established by the National American Legion Baseball Committee and/or Babe Ruth International Headquarters. Any player suspended or dismissed from playing baseball may appeal his case to the Board of Directors by submitting a letter to the President.

**Section 5.** The use of alcoholic beverages, tobacco products, or narcotics on the playing field, at practice or during the games by the Head Coach or any of his assistants is strictly forbidden, and constitutes grounds for immediate dismissal from this program.

**Section 6.** It shall be the responsibility of the President or his designated representative to postpone or cancel any regularly scheduled game due to any unforeseen problem that might require it.

#### **ARTICLE VII - RULES OF ORDER**

**Section 1.** All proceedings of this Club shall be conducted under and pursuant to *Roberts Rules of Order*, except as herein otherwise provided.

#### **ARTICLE VIII - BUS**

**Section 1.** The Casper Baseball Club bus shall be made available to the baseball team or teams throughout the baseball season. The scheduling of the bus during the baseball season shall be determined by the Transportation Committee Chairperson. The bus will not be loaned or promised to any other group or organization without the approval of the Board of Directors.

**Section 2.** The bus shall not be operated at any time without proper insurance in effect.

**Section 3.** The driver of the bus must be properly licensed and be approved by the Board of Directors. All drivers will be randomly drug tested.

#### **ARTICLE IX - AMENDMENTS**

**Section 1.** These By-Laws may be amended at any regular Club meeting by a majority of the members of the Board of Directors. Any proposed amendment will be submitted in writing to the President and read at the next regularly scheduled meeting of the Club, and provided further that written notice shall be given to all members of the Board of Directors at least seven (7) days in advance of the date when such amendment is to be voted upon, notifying said members that, at such meeting, a proposal to amend the By-Laws is to be voted upon.